

**Technical Amendment
November 22, 2019**

804 KAR 4:410. Product registration and forms.

RELATES TO: KRS 13A.110, 241.060(1), 243.380, 243.390

STATUTORY AUTHORITY: KRS 241.060(1), 243.380, 243.390, 244.440, 244.585

NECESSITY, FUNCTION, AND CONFORMITY: KRS 241.060(1) authorizes the board to promulgate administrative regulations regarding matters over which the board has jurisdiction. KRS 244.440 and KRS 244.585 require producers and importers to register product brands and flavors before offered for sale in the state. KRS 13A.110 provides that the board shall include, in regulation, all forms which the department requires to be completed and filed. This administrative regulation prescribes product registrations and forms utilized by the department.

Section 1. Product Registration. Licensees required to register product brands and flavors shall use the Online Product Registration Portal to complete the online registration process at: <https://www.productregistrationonline.com/GetStarted/Ky#selectPermit>.

Section 2. Forms. A person shall complete and submit the following additional forms as needed or requested by the department:

- (1) Dormancy Request Form;
- (2) Non-Transfer Affidavit Form;
- (3) Credit/Debit Payment Form;
- (4) Refund Request Form;
- (5) Law Book Order Form;
- (6) Speaker Request Form;
- (7) Minors on Premises Request Form; and
- (8) Private Event Request Form.

Section 3. Incorporation by Reference. (1) The following material is incorporated by reference:

- (a) "Online Product Registration Portal", June 2017;
- (b) "Dormancy Request Form", June 2017;
- (c) "Non-Transfer Affidavit Form", June 2017;
- (d) "Credit/Debit Payment Form", June 2017;
- (e) "Refund Request Form", June 2017;
- (f) "Law Book Order Form", June 2017;
- (g) "Speaker Request Form", June 2017;
- (h) "Minors on Premises Request Form", June 2017; and
- (i) "Private Event Request Form", June 2017.

(2) This material may be inspected, copied, or obtained, subject to applicable copyright law, at the Kentucky Department of Alcoholic Beverage Control, 500 Mero St 2NE33[1003 Twilight Trail], Frankfort, Kentucky 40601, Monday through Friday, 8 a.m. to 4:30 p.m. This material is also available on the department's Web site: <http://www.abc.ky.gov>. (33 Ky.R. 1219; Am. 1537; eff. 1-5-2007; 34 Ky.R. 648; 985; eff. 12-7-2007; 40 Ky.R. 446; 811; eff. 11-1-2013; 1452; 2132; eff. 4-4-2014; 41 Ky.R. 334; 762; eff. 10-31-2014; 42 Ky.R. 528; 1177; eff. 11-6-2015; 43 Ky.R. 336, 547; eff. 11-4-2016; 44 Ky.R. 343; 731; eff. 11-3-2017; TAm eff. 12-3-2019.)